

Wallace Stegner Academy Board of Directors Meeting Tuesday, May 17, 2016



Location: Glendale Branch Library, 1375 Concord Street, SLC, UT

In Attendance: Sarah Vaughan, Andrew Bernstein, Reed Farnsworth, Frank Magana

Excused: Jeremy Schow

Others in Attendance: Adam Gerlach, Anthony Sudweeks, Brandon Fairbanks, Kara Finley, Cole Arnold, Sherilyn Anderson

Wallace Stegner Academy will foster a community of active learners through academic rigor and citizenship by providing an opportunity for students to achieve academic excellence.

MINUTES

7:11 PM – CALL TO ORDER by Sarah Vaughan

CONSENT ITEMS

- **April 19, 2016 Board Meeting Minutes**
Sarah Vaughan made a motion to approve the April 19, 2016 Board Meeting Minutes; Frank Magana seconded. Motion passed unanimously.

PUBLIC COMMENT

- Sherilyn Anderson commented on her outreach efforts on behalf of the school getting library books and kitchen equipment.

REPORTS

- **Directors Report**
The Directors updated the Board on the marketing and outreach efforts including parent meetings, registration meetings, social media, newsletters, and a bubble party. In June there will be a movie night at the Sorenson Center.
The lunch program is being evaluated with Granite School District and would include a breakfast in the classroom. The lunch program would provide lots of options for the kids to choose from each day.
Hiring is underway and they are interviewing a lot of candidates. Curriculum is still being purchased and they met with another school to gain additional insight on curriculum management.
The School LAND Trust Plan has been awarded. The meeting with USOE to complete the charter agreement is in June and the pre-opening checklist meeting is Thursday.
- **Construction Update**

The progress on the school includes the main floor being painted, tile and carpet being installed, cabinetry has been delivered. The school is ahead of schedule and looks fantastic.

- **Budget Report**

Cole Arnold discussed the allotments for School LAND Trust funds. The furniture purchase will be completed soon along with kitchen equipment. The monthly reports to the Board will start being emailed out and the Board will have the ability to drill down as far as they wish on riveting budget details.

VOTING ITEMS

- **Administration of Medication Policy**

The changes to the policy regarding seizures and the typical needs were considered. Reed Farnsworth made a motion to approve the revised Administration of Medication Policy; Andrew Bernstein seconded. Motion passed unanimously.

- **Payroll Provider**

The Board reviewed the contract with A-Plus, the pricing, and the services. The time frame for paying salaried and hourly employees was reviewed. Frank Magana made a motion to approve A-Plus as the Payroll Provider and enter into a professional employer agreement; Reed Farnsworth seconded. Motion passed unanimously.

- **Audit Committee**

Brandon Fairbanks discussed the legislative changes that now require the Board to adopt a Budget Officer and an Audit Committee to oversee finances. Andrew Bernstein made a motion to approve the audit committee to be the Board Chair and the Financial Coordinator; Reed Farnsworth seconded. Motion passed unanimously.

- **Budget Officer**

Reed Farnsworth made a motion to approve Adam Gerlach as the Budget Officer; Frank Magana seconded. Motion passed unanimously.

CALENDARING

- Registration and Parent Meetings June 14, 2016
- Board Meeting June 21, 2016
Sherilyn Anderson left at 7:47 PM.

CLOSED SESSION TO DISCUSS PERSONNEL

- Frank Magana made a motion to enter a Closed Session to discuss the character, professional competence, or physical or mental health of an individual; Andrew Bernstein seconded. Motion passed unanimously, the votes were as follows:
 - Sarah Vaughan – AYE
 - Reed Farnsworth – AYE
 - Andrew Bernstein – AYE
 - Frank Magana – AYE

Entered Closed Session at 7:48 PM.

Adam Gerlach and Anthony Sudweeks left at 7:48 PM.

ADJOURN

- Frank Magana made a motion to adjourn the Closed Session and the Board Meeting; Andrew Bernstein seconded. Motion passed unanimously, the votes were as follows:
 - Sarah Vaughan – AYE
 - Reed Farnsworth – AYE
 - Andrew Bernstein – AYE
 - Frank Magana – AYE

Adjourned Closed Session and Board Meeting at 8:47 PM.

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Board of Directors Closed Session
Tuesday, May 17, 2016**



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MINUTES

CALL TO ORDER

Closed Session to discuss the character, professional competence, or physical or mental health of an individual.

ADJOURN

- Frank Magana made a motion to adjourn the Closed Session and the Board Meeting; Andrew Bernstein seconded. Motion passed unanimously, the votes were as follows:
 - Sarah Vaughan – AYE
 - Reed Farnsworth – AYE
 - Andrew Bernstein – AYE
 - Frank Magana – AYE

Adjourned Closed Session and Board Meeting at 8:47 PM.

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AFFIDAVIT

This Closed Session was held to discuss the character, professional competence, or physical or mental health of an individual pursuant to Utah Code 52-4-205(1)(a).



Sarah Vaughan, Chair



Date